




## PLAY HQ LIVE Scoring P138-147 League User Manual


To login and access Electronic Scoring go to <https://afl.score.playhq.com/auth/login> and enter the username & password you have registered. [Select a sport | PlayHQ](#)

You will land on the New Scoring Session page.

Click on the  icon to select the Venue for the match you wish to score is being played. Start typing the name of the Venue in the search bar and click on the  icon when the venue appears

You will be returned to the New Scoring Session page. Click on the  icon to select the Day for the match you wish to score is being played.

Select the Day of the match and click on the Add button.



You will be returned to the New Scoring Session page. Click on the  icon to create a PIN for the session.



Add a New PIN in the area provided, add Confirm PIN in the area provided and click on the Done button.

You will be returned to the New Scoring Session page. Click on the Start Session button.


You will be taken to the Home page which will show matches at the Venue for that day






Click on the Match and you will be taken to the Electronic Scoring page. The Teams will show with the Players & Coaching Staff that have been selected.


To make changes to the Line-up click on the Edit button below the Line-up list. To remove Players from the Line-up list click on the  icon and to add Players from the Roster list click on the  icon. When you are finished click on Done the top right corner.

To make changes to the Coaching Staff click on the Edit button below the Coaching Staff list. To remove Coaches & Assistant Coaches click on the  icon in the In list and to add Coaches & Assistant Coaches click on the  icon in the Out list. When you are finished click on Done the top right corner.

You will be taken back to the Electronic Scoring page. The Teams will show with the updated Players that have been selected in the Line-up and updated Coaches & Assistant Coaches selected in the Coaching Staff.

To start Electronic Scoring click on the Start button in the top right corner and name of button will change to Pause. If the match is being played with time on, to stop the clock click on the Pause button. If the clock has begun counting and you need to make a change click on the  icon and edit page will pop up for you to make changes.

To add actions to a Player click on the Player and then click on  for a goal or click on  for a behind or click on  then select Yellow or Red – the process can also be done the opposite way i.e. click the action and then click the Player. This will add the actions to the Players and if it is a score it will be added to the Team total. If you make an error with either a Team or a Player action click on the  icon and it will be removed. To end the quarter click on the  icon in the top left corner and select End Period. To start the next quarter click on the Start button in the top right corner

To end the match first you need to end the final quarter, then click on the  icon and select End Game and the Confirm Result page will pop up.

Click on Submit in the top right corner and the PIN pop up box will appear.

Add the PIN you created and click on the Confirm button, you will be returned to the Home page which will show the Match in the Completed tab.

Before closing the page click on the End Session button in the top left corner and the End Session pop up will appear.

Click on the End Session button and the Authenticate pop up will appear

Click on the End Session button and you will be returned to the New Scoring Session page.